

STEP: Secondary Transition to Employment Program

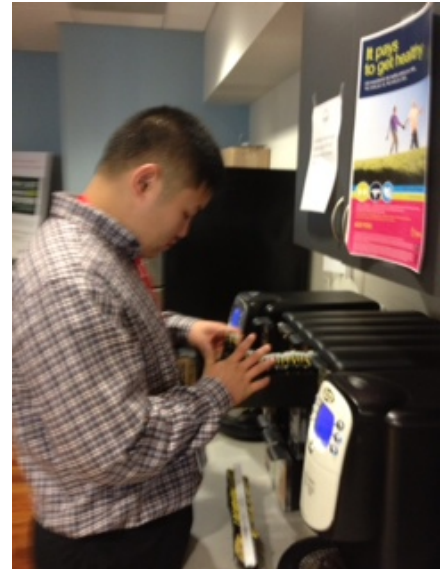
The STEP's to Enroll and Tour Information

Step 1:

Serving students ages 18-22 from South Lakes, Herndon, Madison base schools and part of the Langley and Westfield boundaries who earned an applied studies diploma are eligible to participate in STEP.

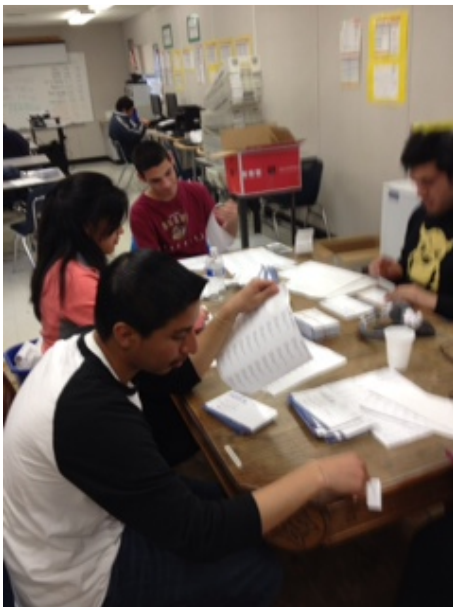
Step 2:

Students should register and complete a tour of the STEP program with a parent and base school representative.



Step 3:

Base school Employment and Transition Representative works with student and family to complete and send Career and Transition Services referral packet, including signed permission form and completed SIS inventory to South Lakes by June 1.



Step 4:

Hold IEP team meeting through base school with STEP staff in attendance to discuss adding services. Meetings should be held prior to June 1 if possible.

Step 5:

If the team is in agreement, an IEP addendum is created by the end of the **current** school year. The addendum should address the student's present level of performance and goals for vocational, independent living, and social skills.

At this meeting, updated FCPS Student Registration, Emergency Care, and Health Information forms will be provided for parents to complete and sign. These forms must be returned to STEP staff as soon as possible following the IEP meeting, no later than the student's expected graduation date from their base school that spring.

Tour Information

All tours begin at South Lakes High School at 9:00am. Tour participants should check in at the front office and we will meet you there. Tours will start in the STEP room with a brief presentation and Q&A session, and then tour participants will visit a STEP work site. Students will need transportation to the job site with a parent or base school representative.

[Click here for Google Maps Driving Directions to South Lakes High School](#)

PLEASE NOTE: South Lakes has limited visitor parking. If visitor slots are full when you arrive, please follow signs to overflow parking. The overflow lot is located between South Lakes and Hughes Middle, on the fenced basketball court. Parking in a numbered parking slot may result in a ticket. See the map below for more details:

