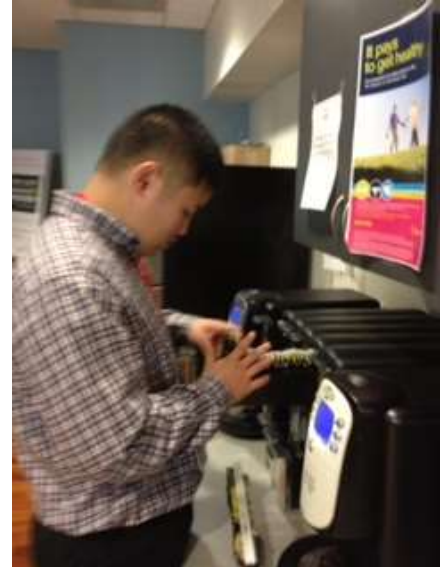


# **STEP: Secondary Transition to Employment Program**

## **The STEP's to Enroll and Tour Information**

### **Step 1:**

Serving students ages 18-22 from South Lakes, Herndon, Madison base schools and part of the Langley and Westfield boundaries who earned an applied studies diploma are eligible to participate in STEP.



### **Step 2:**

Students should register and complete a tour of the STEP program with a parent and base school representative.

### **Step 3:**

Base school Employment and Transition Representative works with student and family to complete and send Career and Transition Services referral packet, including signed permission form and completed SIS inventory to South Lakes by May 1.



### **Step 4:**

Hold IEP team meeting through base school with STEP staff in attendance to discuss adding services. Meetings should be held prior to May 1 if possible.

### **Step 5:**

If the team is in agreement, an IEP addendum is created by the end of the current school year. The addendum should address the student's present level of performance and goals for vocational, independent living, and social skills.

## **Tour Information**

All tours begin at South Lakes High School at 9:00am. Tour participants should check in at the front office and we will meet you there. Tours will start in the STEP room with a brief presentation and Q&A session.

[Click here for Google Maps Driving Directions to South Lakes High School](#)

**PLEASE NOTE:** South Lakes has limited visitor parking. If visitor slots are full when you arrive, please follow signs to overflow parking. The overflow lot is located between South Lakes and Hughes Middle, on the fenced basketball court. Parking in a numbered parking slot may result in a ticket. See the map below for more details:

