

# SENIOR ORIENTATION



# DEADLINES

1<sup>st</sup> three transcripts are FREE. After that \$5 per transcript.

## College Deadline

- October 15
- November 1
- December 1
- December 15
- January 1
- January 15
- February 1
- March 1 or after

## South Lakes Deadline

- September 15
- October 4
- November 3
- November 17
- November 22
- December 6
- January 4
- February 2

# DEFINITIONS OF ADMISSION OPTIONS IN HIGHER EDUCATION



National Association for  
College Admission Counseling  
*Guiding the way to higher education*

## STUDENTS: WHICH COLLEGE ADMISSION PROCESS BEST SUITS YOU?

### Non-Restrictive Application Plans

#### Regular Decision

##### DEFINITION:

Students submit an application by a specified date and receive a decision in a clearly stated period of time.

##### COMMITMENT:

NON-BINDING

#### Rolling Admission

##### DEFINITION:

Institutions review applications as they are submitted and render admission decisions throughout the admission cycle.

##### COMMITMENT:

NON-BINDING

#### Early Action (EA)

##### DEFINITION:

Students apply early and receive a decision well in advance of the institution's regular response date.

##### COMMITMENT:

NON-BINDING

Students are not restricted from applying to other institutions and have until May 1 to consider their options and confirm enrollment.

### Restrictive Application Plans

#### Early Decision (ED)

##### DEFINITION:

Students make a commitment to a first-choice institution where, if admitted they definitely will enroll. The application deadline and decision deadline occur early.

##### COMMITMENT:

BINDING

#### Restrictive Early Action (REA)

##### DEFINITION:

Students apply to an institution of preference and receive a decision early. They may be restricted from applying ED or EA or REA to other institutions. If offered enrollment, they have until May 1 to confirm.

##### COMMITMENT:

NON-BINDING

Students are responsible for determining and following restrictions.

# Today's goals:

- Students will continue post-secondary planning
- Counselors will discuss necessary steps to begin the college application process.
- Students will know how to request a recommendation letter and complete an application packet.

# Move with your Counselor!

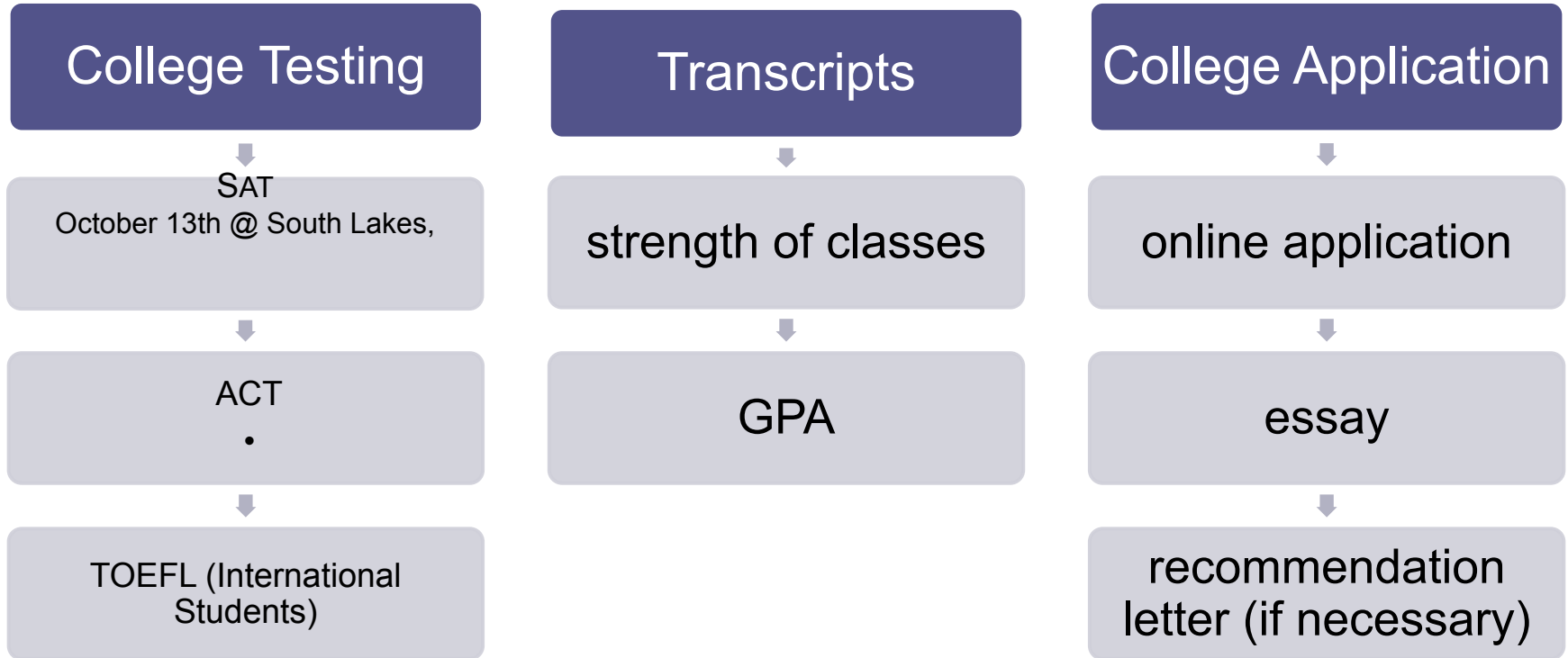
Ms. Scott/ Ms. Vargas/Ms. Westfall- Lecture Hall

Ms. Griffin/Ms. Alfaro/ Ms. Gresh- Theatre

Ms. Low/ Dr. Mrowka/ Mr. Goodridge- Cafeteria

Ms. Sorto-Sanchez- Career Center

# Parts of the application



# Application Process

- Complete Student/Parent Input Form by Sept. 20th and return to your counselor.
- Turn in [Consent for Release of Student Records in Support of Postsecondary Applications](#) to Ms. Evans in Room 311.
- Apply online
  - Common Application
  - Coalition Application
- Complete transcript request form. For any mail schools the transcript will be sent to the address that you list on the transcript form.
- **ADHERE TO DEADLINES**
- Starting Oct. 1st- Submit the FAFSA for Financial Aid

Where do I find these forms?

All senior information and forms are located on the Student Services Google Site under Senior Information.



# Common App/Coalition App

Counselors can submit information for the Common Application and the Coalition Application electronically.

What does this mean for you?

- You must identify your counselor by adding their email as part of your application!
- You must indicate on the Transcript Request Form if you want us to submit a letter of recommendation

# Common/Coalition Application Reminders

- Essays- Need to be generic
- Recommendation letters- Need to be generic
  - (Have a conversation with your teacher)
  - Teacher recommendation letters do not come to Counselors!
- Waiver of access rights
  - yes!

# Waiver for Common App

## Release Authorization

1  Instructions > 2 Form

- I authorize every school that I have attended to release all requested records and recommendations to colleges to which I am applying for admission. I also authorize employees at these colleges to confidentially contact my current and former schools should they have questions about the information submitted on my behalf. \*

Please select one: \*

- I waive my right to review all recommendations and supporting documents submitted by me or on my behalf.
- I DO NOT waive my right to review all recommendations and supporting documents submitted by me or on my behalf.
- I understand that my waiver or no waiver selection above pertains to all colleges to which I apply and that my **selections on this page cannot be changed after any recommendation or application submission.** \*

Signature \* Karen Burkel

Date \*

09/16/2015 

[Back](#) [Cancel](#)

[Save](#)

# Transcript Request Process

- Everything starts with Ms. Evans in Student Services.
- All needed forms are on the Student Services Google Site.
- Office Hours: Mon., Tues., Thurs.-7:30AM-12:30PM,  
Wed-10:30AM-3:30PM
- Note that the Transcript Office is closed on Friday.

# SOUTH LAKES HS COLLEGE APPLICATION RECORD & TRANSCRIPT REQUEST FORM

\*\*\*\*\* Page 1 of 2. Read the directions prior to submitting this form. \*\*\*\*\*

Name: \_\_\_\_\_ FCPS ID: \_\_\_\_\_ Email: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_  
(Print neatly) Last, First, Middle Initial

Counselor: \_\_\_\_\_

1. **Complete the Senior & Parent Questionnaires and Consent to Release Student Records** (one time) — Submit the questionnaires to your counselor. These must be completed prior to requesting a counselor recommendation. Submit the consent form to Ms. Evans in Student Services (Rm. 311 in the Main Office.) This must be submitted each school year to allow records to be released.
2. **Test Scores:** Your transcript does NOT display SAT or ACT scores. SLHS does NOT send test scores. If required, contact [www.collegeboard.com](http://www.collegeboard.com) (SAT) or [www.actstudent.org](http://www.actstudent.org) (ACT) to have your test scores sent directly to the college and NCAA. SLHS CEEB Code: 471826
3. Complete the information requested on the back of this form. **A parent/guardian signature (if student is NOT 18 years old) and student signature are required on every form.**
4. **For prospective student-athletes**, : If you have registered with NCAA or NAIA, list "NCAA" or "NAIA" in one row on your request. You must also submit the NCAA Release Form to the Transcript Office. NAIA does not have a release. If you attended any other HS outside of FCPS, you must also request that HS also send your transcript to NCAA or NAIA.
5. **Submit payment:** The first 3 transcripts are furnished free of charge (10 for students on free/reduced lunch). Additional copies are \$5.00 per transcript. This INCLUDES self-reporting schools since mid-year transcripts and other records (secondary school report) are still sent to those schools. EXCEPTION: There is no charge for scholarship requests and NCAA.. **No records will be forwarded until the fees have been paid.**

**SLHS does not mail SAT or ACT scores to colleges/NCAA. Request them at [www.collegeboard.com](http://www.collegeboard.com) (SAT) or [www.actstudent.org](http://www.actstudent.org) (ACT)**

College Deadline	SLHS Request Deadline	College Deadline	SLHS Request Deadline
October 15	September 15	January 1	November 22
November 1	October 4	January 15	December 6
December 1	November 3	February 1	January 4
December 15	November 17	March 1 or later	February 2

6. **Turn in this form and necessary payment** to the Transcript Assistant, Ms. Evans, in SLHS Student Services (Rm. 311 in the Main Office.) You must do this IN PERSON during the Transcript Office hours: Monday, Tuesday & Thursday – 7:30am-12:30pm; Wednesday 10:30am-3:30pm. This form should be used in lieu of any college transcript release form. Any fees should be stapled to the transcript form or put in a sealed envelope and attached to this form. You can always turn in additional forms with additional colleges.
7. **What's next?** An application package is submitted from SLHS to the college/organization and Naviance is updated with the submitted date/materials sent. An application package includes: transcript if applicable (lists final grades through the end of junior year, weighted GPA and senior courses,) a Secondary School Report Form and SLHS/FCPS profiles. When requested and required, a counselor recommendation letter is also included. Mid-year grades are automatically mailed in mid-to-late February to all colleges you have included on this form. Final transcripts are automatically submitted to any school/organization indicated by you on your Senior Survey which will be completed in early

# SOUTH LAKES HS COLLEGE APPLICATION RECORD & TRANSCRIPT REQUEST FORM

Student Name (Last, First, Middle): \_\_\_\_\_ FCPS ID: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_ Counselor: \_\_\_\_\_

## COLLEGE INFORMATION

## SCHOLARSHIPS

## FOR STUDENT SERVICES USE ONLY

Name of College or Scholarship & Campus Location or Address	Deadline Date	Application Type	Transcript Needed?	Counselor letter needed?	Decision Type	Delivery Method	Payment	Dates Processed	Delivery Method
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other
		<input type="checkbox"/> Common App <input type="checkbox"/> Coalition <input type="checkbox"/> School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Early Act <input type="checkbox"/> Early Dec <input type="checkbox"/> Regular <input type="checkbox"/> Rolling	<input type="checkbox"/> Mail <input type="checkbox"/> Pick up <input type="checkbox"/> Other		Ready: _____ Sent: _____	<input type="checkbox"/> CA <input type="checkbox"/> EDocs <input type="checkbox"/> Mail <input type="checkbox"/> Other

In order to request a counselor recommendation, the following components must be submitted to your counselor by **9/20**.

**Student/Parent (Guardian) Input for Recommendation Letter**

Save this form to your computer and then input data. Save data and either email it to your counselor.

**a) Consent for Release of Student Records in Support of Postsecondary Applications** This form only needs to be turned in one time and **MUST** be signed by parents **and** students before your transcripts can be sent to schools.

**b)** 1<sup>st</sup> three transcripts are FREE, after that a fee of \$5 per transcript will be charged.



## CONSENT FOR RELEASE OF STUDENT RECORDS IN SUPPORT OF POSTSECONDARY APPLICATIONS

**Instructions for Use:** This form is to be used by parents and/or guardians or students aged 18 or older to authorize FCPS to release student records and related information to support student applications to colleges, universities, scholarship sponsors, employers, or other similar organizations. This consent form needs to be signed only once. The student, parent and/or guardian will use a separate form, your school's transcript request form, to identify all schools and organizations to which records may be sent.

### CONSENT

By my signature below, I authorize FCPS to release to any school or organization identified by me on my school's transcript request form any of my school records or other information about me that is requested by the school or organization in support of my application. This may include, but is not limited to, my transcript, other school records, and any letters of recommendation written by FCPS employees. However, this authorization specifically excludes the release of discipline information.

By my signature below, I also authorize FCPS employees, including but not limited to, administrators, teachers, and counselors, to communicate with and respond to inquiries from the school or organization concerning my application and my credentials.

FCPS may release the required records and information by electronic or other means directly to the school or organization or to a service used by the school or organization to facilitate its application process. These services include, but are not limited to, the Common Application, Naviance, and/or Family Connection, and other services approved by FCPS.

I also understand that I have the right to review or have copies of any records that FCPS transmits to the school or organization. If I have responded yes to the statement below, however, I have waived the right to review or have copies of any letters of recommendation written by FCPS employees.

- Yes, I waive my right to review or have copies of any letters of recommendation written by FCPS employees.
- No, I do not waive my right to review or have copies of any letters of recommendation written by FCPS employees.

My signature below confirms that I have read and understand this consent form.

Note: Both the parent and/or guardian and student are required to sign this form. Parent and/or guardian signature is not required, however, if the student is aged 18 or over or is attending a postsecondary school.

\_\_\_\_\_  
Name of Student (Please print)

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Parent and/or Guardian (If student is under 18)



# Where to find Method of Submission:

- You can look in Naviance Student on the General Information Page for the school to determine how the colleges want the transcript to be submitted.
- You will see one of three options:



This college accepts the Common Application. You may submit transcripts and recommendations via eDocs.



You may submit transcripts and recommendations electronically via eDocs.



This college is not an eDocs destination. You must print and mail school forms if you use eDocs.

- You **MUST** choose the method of submission on the transcript request form for your request to be processed.

# Schools who are Self- Report

A Copy of your transcript will be given to you AND mailed home, KEEP IT! You can use this to input your courses and grades.

You still need to tell us that you are applying to these schools! There is a box to indicate if a transcript is needed-- if it is self-report please choose NO.

# Student Responsibilities

- Applications
  - Know the requirements and deadlines!  
College deadlines, Financial Aid deadlines **AND** SLHS deadlines
- Test Scores
  - Must be sent directly from The College Board and ACT
- Additional Teacher Recommendations
  - Only submit what is requested by the individual college/university
  - More is not always better

A LACK OF  
PLANNING ON  
YOUR PART  
DOES NOT  
CONSTITUTE  
AN  
EMERGENCY  
ON MY PART!

# DEADLINES

1<sup>st</sup> three transcripts are FREE. After that \$5 per transcript.

## College Deadline

- October 15
- November 1
- December 1
- December 15
- January 1
- January 15
- February 1
- March 1 or after

## South Lakes Deadline

- September 15
- October 4
- November 3
- November 17
- November 22
- December 6
- January 4
- February 2

# Financial Aid

- The FAFSA (Free Application for Federal Student Aid) will now be available OCTOBER 1<sup>ST</sup>
- You can create your FSA ID prior to that date
- Financial Aid Night-**October 4th at 6:30PM**
- More information can be found at <https://fafsa.ed.gov/>
- Know your School's Financial Aid Requirements!

# Need Financial Aid Assistance?

If you have financial aid questions, feel free to reach out to our

Financial Aid Champion: Bonnie Horowitz

[bdhorowitz@fcps.edu](mailto:bdhorowitz@fcps.edu)

# Questions?

For additional questions on your college applications/scholarships/essays, you can also visit the Career Center.

Good Luck!

# Senior Information for Counselors

Please fill this out so your counselor can best support you in your post-secondary planning.



<https://forms.gle/nZ8FuanmFg713yoS6>



# QR Code for Senior Google Site

