How to Create an Account
and Track Your Service Hours on X2VOL

- Log on to Blackboard and click on "Family Connection."
- On the left side of the screen under Resources, click "x2VOL."
- The first time you use the program, you will need to complete your profile. Your profile should be the first screen you see. If you do not see your profile and instead are asked to register, you will need to enter your school's name, your name, and your student ID number.
- Follow the prompts to complete your profile. Some items may already be complete.
    - Your SCHOOL's address and phone number. Please do not enter your personal address and phone number. 11400 South Lakes Drive Reston, VA 20191 703-715-4500
    - Your password is optional. Creating a password allows you to use the x2VOL mobile app, but you do not need a password to log in through Blackboard.
    - Your graduating class year (from high school).
- Once you have completed your profile, you will be able to access your account in x2VOL. There are three tabs at the top of your screen:

    The **Dashboard** has important announcements, upcoming events, a list of service projects you have recently completed, and a summary of your progress towards your service goals.

    Next visit your **Groups & Goals** page. You have already joined your grade, which is your graduating class year. Every student already has a service learning goal created for them, and high school students also can work towards the Civics Seal goal. But you may also need to complete service hours for a club or a class group. Click on "Group/Goal Search" at the top of the screen to see a list of groups you can join at your school. Click "join" to add yourself to a group.

    Now visit the **Opportunities and Projects** page. It has three parts:

    - "Find Opportunities" is where you can see and sign up for upcoming service projects. You will only see projects that are appropriate for your age. Click on "View Event Details" to find out more about a project and to sign up.
    - "Activity Log" is where you log your hours. **If you signed up for the event on x2VOL**, the project will automatically show up on this screen after the event takes place under "Community and Campus Opportunities." **If you did not sign up on x2VOL**, but instead arranged the project on your own, go to the "Personal Projects" section at the top of the screen and click "Create New." You will need to enter those details. If you signed up on x2VOL, some of these details may be completed for you.
    - "History" is where you can view all of the service activities you have logged. You can sort by type of project, status, or date. You can print your service record or export to a pdf document.

If you need help, visit https://myintellivol.desk.com/ and look in the Students section to see articles and videos that will help you use the x2VOL program.

IB MYP Service Requirement

The IB Middle Years Program has a required service component. Students have two different options for completing this requirement. Students may choose the same option for both their freshman and sophomore years, or they may choose one option the first year and the other option the second year—it is completely the student's choice.

Each year, students must complete either option 1 or option 2.

Option 1

Students complete **25 hours of community service** activities. Students must submit the hours and **brief reflections** in x2vol. Students who do not enroll in South Lakes until their sophomore year can receive a waiver for the hours from freshman year, or count hours they completed at their previous school (if they completed service hours).

Option 2

Students engage in a community service activity (or activities) for **less than 25 hours total, and write three significant reflections** about their activities. The reflection responses should focus on what the students learned through their service (and guiding prompts are provided). Students must submit the hours and reflections in x2vol.

If you engaged in more than three activities, write about the three that were most meaningful to you.

Although these prompts are not mandatory, please consider the following when writing your reflections on service:

- How did your service assist you in understanding more about your interests? Did it increase your awareness of your own strengths and weaknesses?

- Did your service encourage you to try new things or explore an area of unfamiliarity? Did you develop any new skills or undertake any new challenges?

- Did your service allow you to plan any activities or collaborate with others?

- What impact did you have on your local, regional or global community?

***Please note: the supervisor name you enter in x2vol to verify completion of your hours may NOT be a parent.