



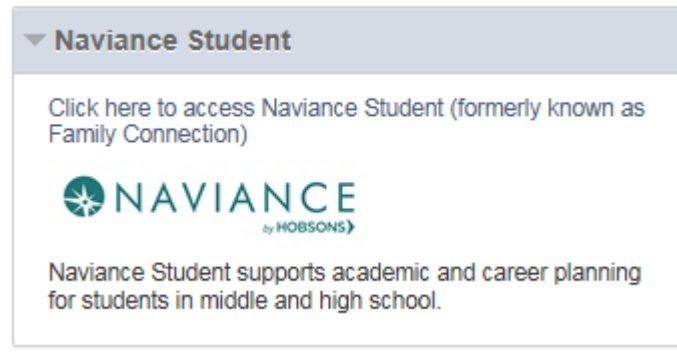
x2VOL Student Login for FCPS students

x2VOL

powered by  **intelliVOL**

Access x2VOL through Naviance Student

- Sign into Naviance Student. Login to Blackboard and look for the Naviance Student link.



- Click on the x2VOL link under Resources To Get Ready toward the bottom of your screen in Naviance Student. Click "Continue."
- The first time you access x2VOL, you will need to complete your x2VOL profile. Then you can go directly to your Dashboard to find opportunities and log your hours.

Sign-in through Naviance Student

Welcome, Charlie!

Search for Colleges



Type a college name

SEARCH

Seniors



Welcome Senior Students and Parents!

We are happy to provide our students and parents **Family Connection** by Naviance. **Family Connection** is an easy-to-use tool for students and their parents that helps guide students' academic and career choices, as well as providing them with opportunities of self exploration.

Using the programs in Family Connection, students will be able to link to useful websites, surveys and many relevant career and college topics.

[Read more](#)

Important To-Dos and Tasks

Relax, you have no overdue or upcoming to-dos and tasks. However, you can get ahead by going to *My Planner* to see what's next or create a goal or to-do.

[Go to My Planner](#)

Resources to get ready

[Naviance Test Prep](#)

[College and Career Readiness Lessons](#)

[Document Resources](#)

[x2VOL](#)

My Favorites



COLLEGES

[I'm thinking about](#)



COLLEGES

[I'm applying to](#)



COURSES

[I'm thinking about](#)



CAREERS AND CLUSTERS

[I'm thinking about](#)

What's New

Nothing new to review this visit. Check back later.

In Naviance Student, click on the “x2VOL” link under Resources To Get Ready.

The first time you log in, you should see your profile (next slide).

IF you see this screen instead of your profile, enter your Last Name and Student ID. **Double check that your Student ID is correct.**

First - Time Naviance User



Westfield High School
High School
4700 STONECROFT BLVD
Chantilly VA 20151

Account Lookup

Check to see if your school has begun the registration process for you.

Last Name

Student ID

[Already have a x2VOL account?](#)

Search

If that doesn't work, let your teacher or counselor know, and contact

support@intellivol.com or
FCPSServiceLearning@fcps.edu

Complete Your Profile

Student Registration

- 1 Basic Info
- 2 Interests
- 3 Settings

Basic Information

Name

Student ID

Month/Year of Birth

Gender

☐ Male ☒ Female

Contact Information

Address

Profile Picture

 No file chosen

Mobile Phone

Home Phone

Double check that your name and student ID are correct. Select your birth month and year and gender.

Your **school's address and phone number** should be displayed here. If it is blank, enter the **school's address** in the address field and the **school's phone number** in the 'home phone' field. Then scroll down to the e-mail address (see next slide).

Profile Page 1, continued...



Email

The email address provided will be used as the username

Proceed

An e-mail address is required. You can use a personal e-mail address or your school Google Apps account: your student ID @fcpsschools.net. Use the email address that you check. Then click “Proceed” to go to the next screen.

On the next screen, you are asked to describe your interests. *This is optional*, but it allows the x2VOL system to inform you of volunteer opportunities that match your interests. You can still sign up for any service project, even if it doesn't match your profile.

Profile, Page 2: Interests

Student Registration

Interest Gauge

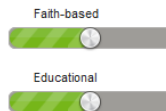


If you are interested in a topic, move the bar to the right. If you are not, move the bar to the left.

1
Basic Info

Tip: If you can't slide the circle, try clicking on one side of the bar instead.

Interests



Career Clusters



“Humanitarianism” means helping people in need.

“Faith-based” means volunteering with a religious organization.

You can also select the career clusters that most interest you.

Profile Page 2, continued...

You can also check any of the boxes below that interest you. Then click “Proceed” to go to the final page of your profile.

Other Interests

Check all topics that interest you from the following lists

Themes/Causes

- ☐ Religion/Faith-based Organisation
- ☐ Environmental engagement
- ☐ Community / neighborhood organizing
- ☐ Women / girls organizations
- ☐ African American organizations
- ☐ Drug / Alcohol abuse / prevention
- ☐ Homelessness / poverty

Proceed

Helping Others

- ☐ Helping with kids
- ☐ Working with seniors
- ☐ Working with the sick or injured
- ☐ Working with animals

Types of Activity

- ☐ Outdoor
- ☐ Physically demanding
- ☐ Use / develop skills
- ☐ Teamwork / team-building
- ☐ Theatre / Drama

Tip: If you take a long time to complete this page, the system may log you out when you click “Proceed.” If that happens, go back to your Naviance Student page, and click on the x2VOL link again.

Profile, Page 3: Account Settings

Student Registration

1 Basic Info 2 Interests 3 Settings

Sign-In Preference

Email Address (Username)

KatyMiller@mailinator.com



You should see the e-mail address you entered on the first page.

Create Account Password

New Password

Confirm New Password



FCPS Students do not need to create a password because they are already logged in through Naviance Student.

School Group

Schools use groups to deliver messages as well as target students in different classes or organizations. Choose one of the mandatory groups.

School

No Logo

Sacramento Charter High School
2315 34th St

Sacramento, 95817

Mandatory Group:(Select One)

- ☐ Class of 2014
- ☐ Class of 2015
- ☐ Class of 2016
- ☐ Class of 2017



The correct high school graduating class may already be selected for you. If not, please select the correct class.

Profile Page 3, continued...

Event Registration Notification

Add an e-mail address to send auto updates of events you have signed up for.

[+ Additional Email Address](#)

☐ Yes! Please notify these people when I sign up for an event.

☐ I understand that my school may have access to my community service progress. They may also review and approve my activities when I post them.

☐ I understand and accept the site policies regarding privacy and security ([View Privacy Statement](#))

☒ I am 13 years old or older

☐ I am under 13 years old but my school subscribes to x2VOL for academic purposes

Complete Registration

Would you like your parent to be notified when you sign up for an event?

Add their e-mail address and check the box.

You must check both boxes and select your age. Then select "Complete Registration."

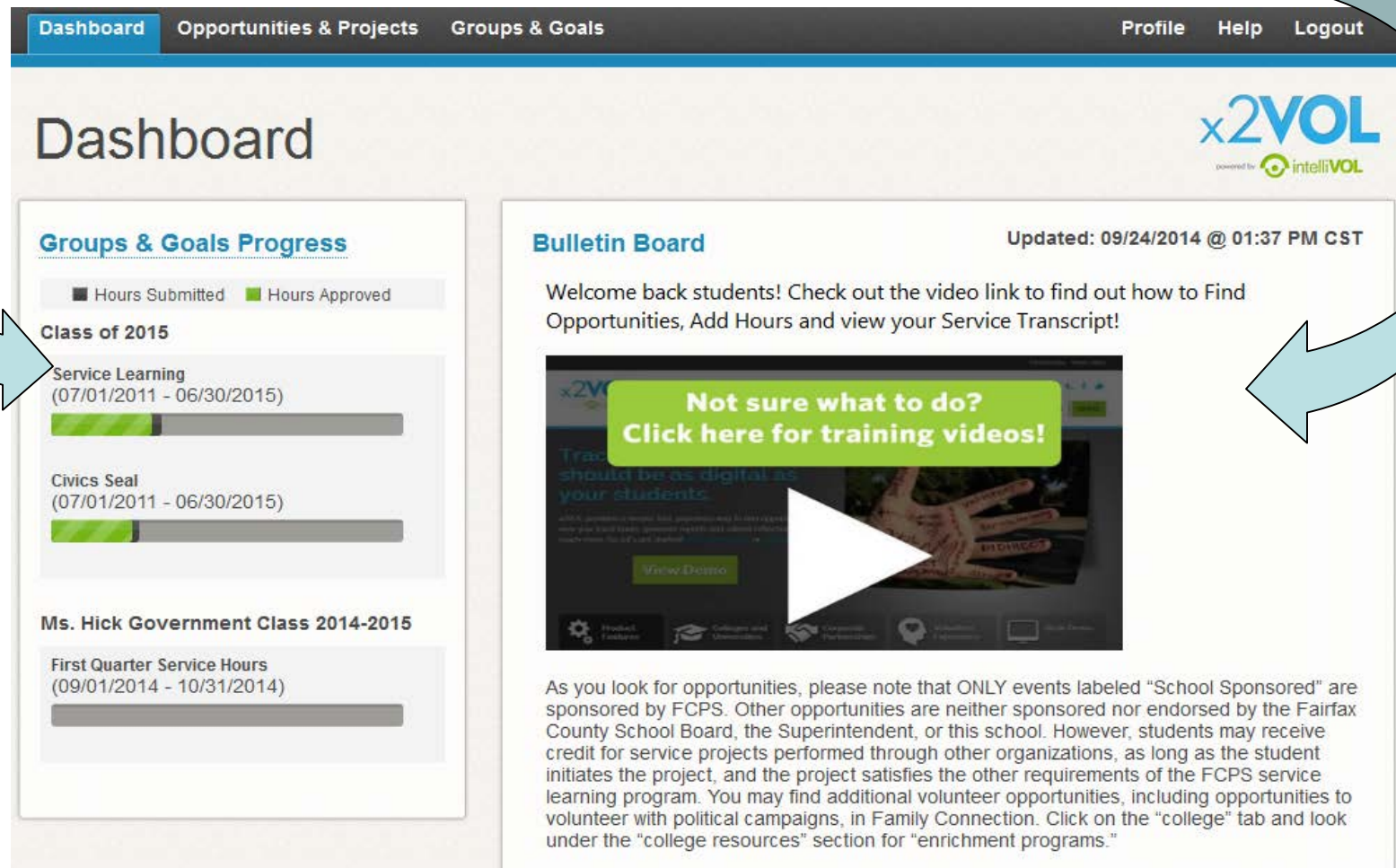
Congratulations! Your Profile is Complete.

You will still be on the account settings page of your profile, but now you have access to the rest of x2VOL. Scroll up to the top of the page to see the Navigation Bar.



The next time you access x2VOL, you will start on your Dashboard. If you need to make changes to your profile later, you can edit by clicking “Profile” in the upper right corner.

Use the Dashboard to View Progress and Get Help



Dashboard Opportunities & Projects Groups & Goals Profile Help Logout

Dashboard

x2VOL
powered by intelliVOL

Groups & Goals Progress

■ Hours Submitted ■ Hours Approved

Class of 2015

Service Learning
(07/01/2011 - 06/30/2015)

Civics Seal
(07/01/2011 - 06/30/2015)


Ms. Hick Government Class 2014-2015

First Quarter Service Hours
(09/01/2014 - 10/31/2014)

Bulletin Board

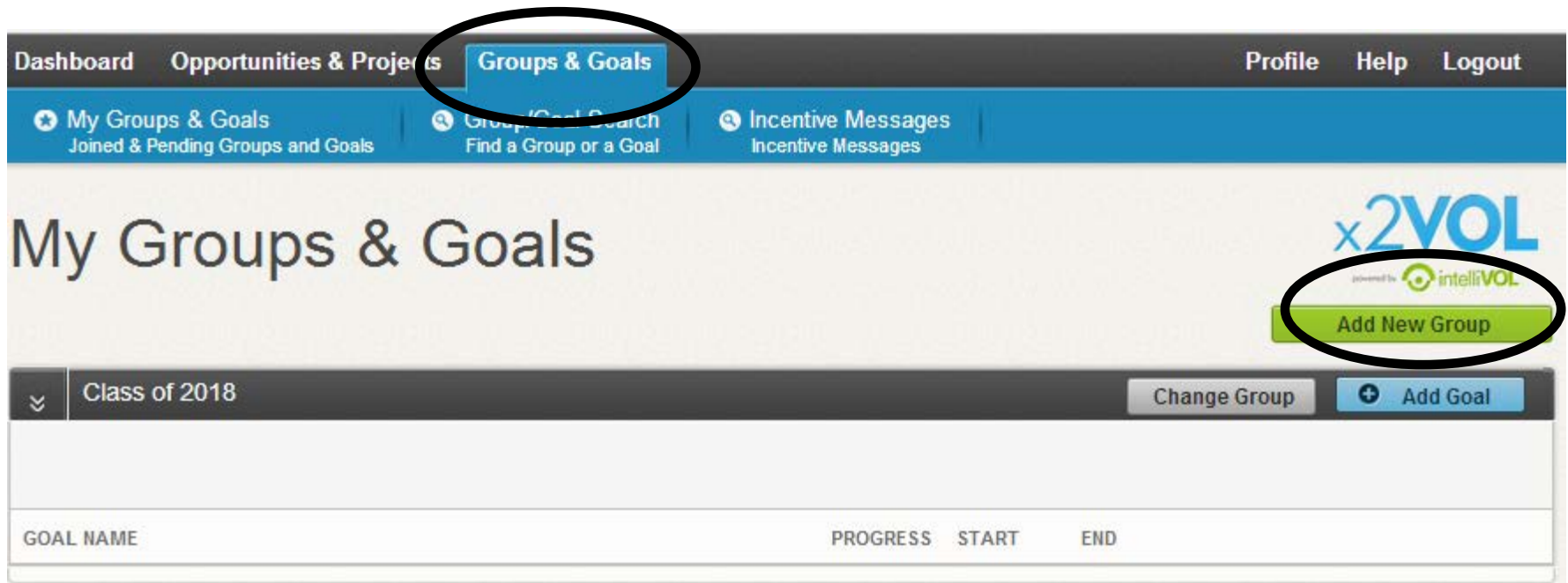
Updated: 09/24/2014 @ 01:37 PM CST

Welcome back students! Check out the video link to find out how to Find Opportunities, Add Hours and view your Service Transcript!



As you look for opportunities, please note that ONLY events labeled "School Sponsored" are sponsored by FCPS. Other opportunities are neither sponsored nor endorsed by the Fairfax County School Board, the Superintendent, or this school. However, students may receive credit for service projects performed through other organizations, as long as the student initiates the project, and the project satisfies the other requirements of the FCPS service learning program. You may find additional volunteer opportunities, including opportunities to volunteer with political campaigns, in Family Connection. Click on the "college" tab and look under the "college resources" section for "enrichment programs."

How To Join More Groups



The screenshot shows the x2VOL web application interface. At the top, a navigation bar includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals' (circled in black), 'Profile', 'Help', and 'Logout'. Below this, a secondary bar features 'My Groups & Goals' (Joined & Pending Groups and Goals), 'Group/Goal Search' (Find a Group or a Goal), and 'Incentive Messages' (Incentive Messages). The main heading is 'My Groups & Goals'. On the right, the x2VOL logo is displayed above the text 'powered by intelliVOL' and a green 'Add New Group' button (circled in black). Below the heading, a dropdown menu shows 'Class of 2018' with a 'Change Group' button and an 'Add Goal' button. A table with columns 'GOAL NAME', 'PROGRESS', 'START', and 'END' is visible at the bottom.

You are already in your grade-level group and can log your service towards FCPS goals. If you would like to join additional groups such as NHS/NJHS or your Government or Civics class, use this screen.

Joining Groups, continued...

Dashboard Opportunities & Projects **Groups & Goals** Profile Help Logout

My Groups & Goals
Joined & Pending Groups and Goals

Group/Goal Search
Find a Group or a Goal

Incentive Messages
Incentive Messages

Group/Goal Search

Search Results

Group or Goal Name Select Groups Only

GOAL RESULTS (2)

GOAL NAME	EXCLUSIVE	GOAL	START	END	
Sponsored Goal AdmitHub Awards Click the "Add" b ... 	✕	100.0	09/09/2014	10/15/2014	<input type="button" value="Add"/>
Sponsored Goal AdmitHub Oct 15 - Dec 15 AdmitHub: Applica ... 	✕	50.0	10/15/2014	12/15/2014	<input type="button" value="Add"/>

GROUP RESULTS (3)

GROUP NAME	GROUP MANAGER	GOALS
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Scroll all the way down past the sponsored goals until you see the groups at your school. Click "Join" next to the group you need to join.

Log Your Service Hours

Dashboard **Opportunities & Projects** Groups & Goals Profile Help

My Activity Log Find Opportunities History

My Activity Log

21 Personal Projects [+ Create New](#)

RECURRING PROJECTS

☒ **Pick up Trash at Park**
Helped nature park pick up trash at weekly event.

Add Hours

☒ **My First Personal Project**
This is my first personal project I did in testing.

Add Hours

1 Community & Campus Opportunities [Find New](#)

ACTIVE OPPORTUNITIES

OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT
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<input checked="" type="checkbox"/> FCPS Test School - Courtyard Garden 09/27/2014 - Scheduled Event Come out on Saturday to plant native species in our new c ...				
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Add Hours

1. Add a project you've done on your own.

2. Add hours to a project you've logged in x2VOL before

3. Add hours for an activity that you signed up for through x2VOL

Creating a Personal Project

Dashboard Opportunities & Projects Groups & Goals Profile Help Logout

My Activity Log Find Opportunities History

Create a Personal Project

Activity

Activity Name

Project Description

Personal Projects
If you've completed an event outside of what's listed in x2VOL, such as volunteering at a local hospital, then claim your hours as a Personal Project.

☐ **Make this a recurring project**
Allows you to reuse this personal project for future claims without reentering the information.
(ex. Volunteering at the food bank several times a month.)

Interests

☒ Humanitarianism ☐ Faith-based ☐ Environmental

☐ Government ☐ Educational

Career Clusters

☐ Agricultural & Natural Resources ☐ Education & Training ☐ Public Safety, Corrections & Security

☐ Government & Public Administration ☐ Architecture & Construction ☐ Hospitality & Tourism

☐ Manufacturing ☐ Science, Technology, Engineering & Mathematics ☐ Arts, A/V Technology & Communications

☐ Human Services ☐ Marketing, Sales & Service ☐ Health Science

☐ Business, Management & Administration ☐ Information Technology ☐ Finance

☐ Transportation, Distribution & Logistics

Enter a name and description of your project. You will be able to explain in more detail in your reflection.

If you will be doing this same project again (such as weekly or monthly tutoring), check this box to save your info for next time.

Mark the interests and careers that best describe your project.

Personal Projects, continued...

☒ Activity Contact

Name

Phone

Email Address

Verification

The contact specified here will receive a verification request through the email address you've provided. The contact will verify that the service hours claimed for this event are accurate. (Remember that this information may also be audited.)

The contact information is very important. Enter the name of the person who supervised your project (who actually saw your service). Enter the person's e-mail address, so the contact can verify your service by e-mail. If they don't have e-mail, enter the person's phone number.

☒ Claim Hours

Date Hours Minutes

Enter the date you did your service and the amount of time you served.

Reflections

Explain how you helped and what you learned. There may be questions from your school for you to answer.

☒ Apply Hours to Goal(s)

☒ Organization Goals

Select where the hours being claimed will be credited to. Either choose an [Exclusive Goal](#) or choose the option "[Apply to all Non-Exclusive Goals](#)".

NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input checked="" type="radio"/>	First Quarter Service Hours	Ms. Hick Government Class 2014-2015	9/1/2014	10/31/2014	5.00	0.00	5.00
<input type="radio"/>	Apply to all Non-Exclusive Goals:						
	Service Learning	Class of 2015	7/1/2011	6/30/2015	40.00	0.00	40.00
	Civics Seal	Class of 2015	7/1/2011	6/30/2015	50.00	0.00	50.00

It is important to apply your service to the correct goal. Was this service for a particular class, club, and/or grading period? Be sure to select the goal that fits your service project. If your project does not fit a particular group, you can apply it to the non-exclusive service learning goal.

Personal Projects, continued...

- ☐ The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy. **If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.**

Check this box!

☒ Comments

DATE	USER	COMMENT
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☒ Claim History

DATE/TIME	EVENT	USER
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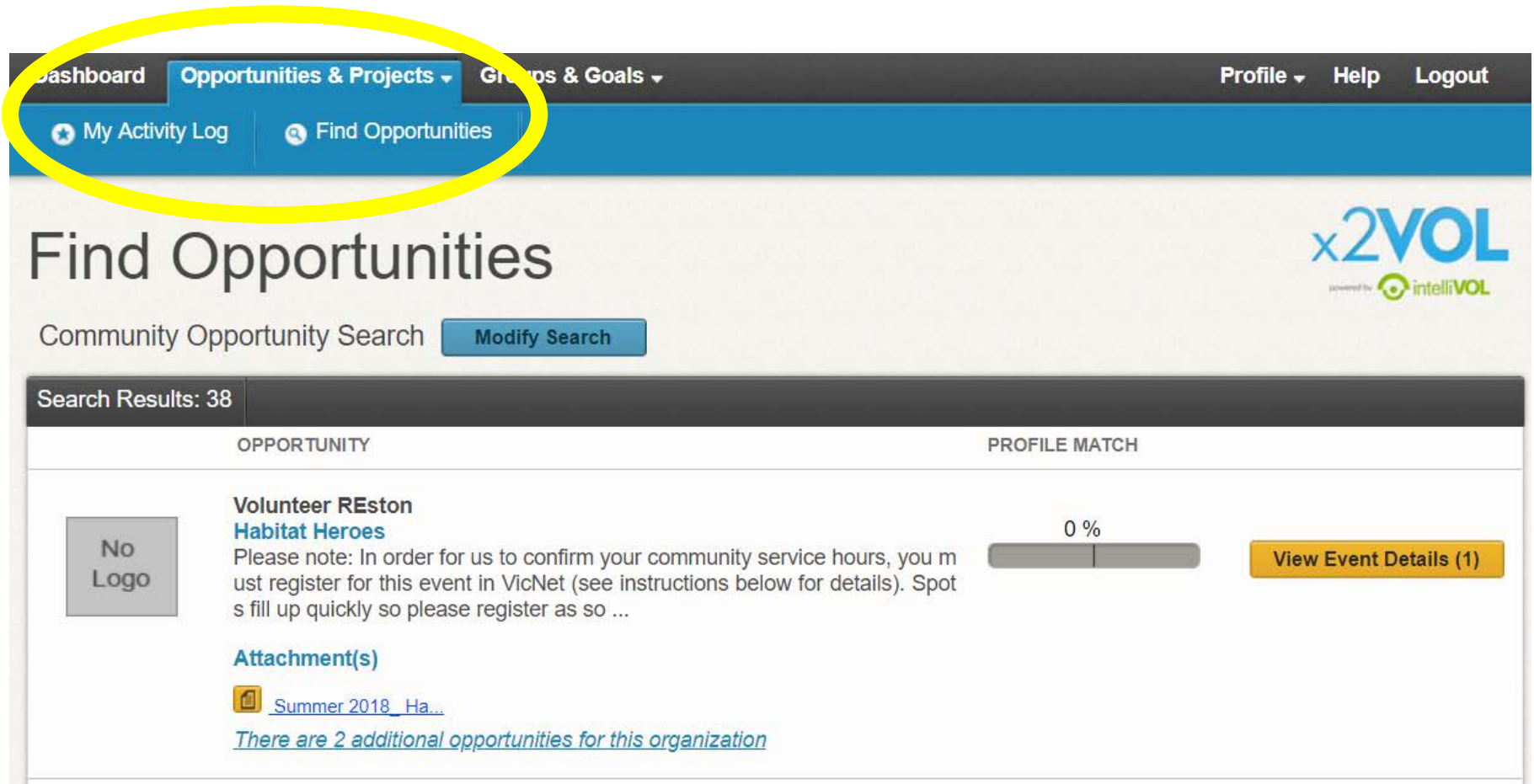
Submit

Cancel



Leave these blank. Later, you will be able to see comments and notifications from your supervisor and your school, and write a response if necessary.

Submit when you are finished!

Find Volunteer Opportunities



The screenshot shows the x2VOL website interface. At the top, a dark navigation bar contains links for 'Dashboard', 'Opportunities & Projects' (highlighted with a yellow circle), 'Groups & Goals', 'Profile', 'Help', and 'Logout'. Below this, a blue bar features 'My Activity Log' and 'Find Opportunities' (also highlighted with a yellow circle). The main content area is titled 'Find Opportunities' and includes a search bar with the text 'Community Opportunity Search' and a 'Modify Search' button. A dark grey bar indicates 'Search Results: 38'. The results are displayed in a table with two columns: 'OPPORTUNITY' and 'PROFILE MATCH'. The first row shows an opportunity for 'Volunteer REston Habitat Heroes' with a '0 %' profile match and a 'View Event Details (1)' button. The opportunity description states: 'Please note: In order for us to confirm your community service hours, you must register for this event in VicNet (see instructions below for details). Spots fill up quickly so please register as soon as possible.' Below the description, there is an 'Attachment(s)' section with a document icon and a link to 'Summer 2018_Ha...'. A note at the bottom of the row states: 'There are 2 additional opportunities for this organization'.

OPPORTUNITY	PROFILE MATCH
<p>Volunteer REston Habitat Heroes</p> <p>Please note: In order for us to confirm your community service hours, you must register for this event in VicNet (see instructions below for details). Spots fill up quickly so please register as soon as possible.</p> <p>Attachment(s)</p> <p> Summer 2018_Ha...</p> <p><i>There are 2 additional opportunities for this organization</i></p>	<p>0 %</p> <p></p> <p>View Event Details (1)</p>

Print Your Service History

The screenshot shows the x2VOL web application interface. The top navigation bar includes 'Dashboard', 'Opportunities & Projects' (circled in yellow), 'Groups & Goals', 'Profile', 'Help', and 'Logout'. Below this, a secondary bar contains 'My Activity Log' (circled in yellow) and 'Find Opportunities'. The main content area is titled 'My Activity Log' and features a green 'Print Activity Log' button (circled in yellow). The x2VOL logo, powered by IntelliVOL, is in the top right. Below the title bar, a section for 'Personal Projects' shows '2' projects and a 'Create New' button. The 'ACTIVE PROJECTS' section lists a project: 'Inova Fair Oaks Hospit ...' with a description 'Surgical services registration desk assistance; NICU and PEDS support' and buttons for 'Add Hours' and 'Delete'. At the bottom, a table header is visible with columns: 'OPPORTUNITY', 'CLAIMED HOURS', 'VERIFIED HOURS', 'APPROVED HOURS', and 'RESUBMIT ALLOWED?'.

OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT ALLOWED?
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